

INTERNATIONAL STUDENT APPLICATION FOR ENROLMENT

STUDENT DETAILS			
Title: <input type="checkbox"/> Master <input type="checkbox"/> Miss <input type="checkbox"/> Other:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other:		
Student ID Number:	WeChat:		
Family Name:	Given Name/s:		
Preferred Name:			
Address:			
Suburb:	Postcode:	Country:	
Date of birth:	First Language:		
Does your child have a disability: <input type="checkbox"/> YES <input type="checkbox"/> NO if yes please provide details			
Does your child have special needs in terms of their learning: <input type="checkbox"/> YES <input type="checkbox"/> NO if yes please provide details			
Unique Student Identifier (USI) Number: (Students who hold an Australian visa must provide an USI Number. Apply online www.usi.gov.au)	<input type="checkbox"/> I have not applied for USI number. Provide a reason:		

CONTACT DETAILS		
LEGAL GUARDIAN 1 / Home country contact details		
Legal Guardian 1 Name:		
Address:		
Suburb:	Postcode:	Country:
Telephone:	Mobile:	
Email:	WeChat:	
LEGAL GUARDIAN 2 / Home country contact details		
Legal Guardian 2 Name:		
Address:		
Suburb:	Postcode:	Country:
Telephone:	Mobile:	
Email:	WeChat:	

**SENIOR SCHOOL
BRIGHTON**

51 Outer Crescent Brighton
Victoria 3186 Australia
Phone 03 9591 5188
Fax 03 9593 1158

**JUNIOR SCHOOL
BRIGHTON**

Middle Crescent Brighton
Victoria 3186 Australia
Phone 03 9591 5141
Fax 03 9553 8164

**JUNIOR SCHOOL
SANDRINGHAM**

45 Royal Avenue Sandringham
Victoria 3191 Australia
Phone 03 9533 5711
Fax 03 9521 0365

ABN 69 007 000 419
CRICOS Provider No 00140K
enquiries@firbank.vic.edu.au
firbank.vic.edu.au

WELFARE GUARDIAN

Firbank requires parents of international students to appoint a Welfare Guardian living in Melbourne who will be responsible for their child while they are at Firbank. Firbank has engaged ISA Guardian & Welfare Services to take responsibility for providing a Welfare Guardian for students who are in Australia without their parents. Information and costs for ISA can be accessed via the internet at www.studentguardians.com.

Welfare Guardian Name:

Is the Welfare Guardian from ISA? YES NO

If no, what relation are they to the student?

Address:

Suburb:

Postcode:

Telephone:

Mobile:

Email:

WeChat

EMERGENCY CONTACT DETAILS

Next of Kin:

Full name:

Phone:

Email:

In case of an emergency or special need, the student may be required to be transported by a member of the Firbank staff.

I hereby give permission for my child to be transported by a Firbank staff member.

Note: Students/parents/welfare guardians MUST advise Firbank Grammar of any change to their phone, address, email, emergency contact / next of kin details within 7 days of the change.

OVERSEAS STUDENT HEALTH COVER (OSHC)

Do you have an existing OSHC? YES NO

Expiry date: / /
(DD/MM/YY)

Note: You must provide a copy to Firbank Grammar

NATIONALITY/ CITIZENSHIP

Passport number:

Passport expiry date: / /
(DD/MM/YY)

What is your Nationality on your passport?

Do you hold an Australia Visa? YES NO

If yes Country of Issue:

Visa type:

Expiry Date: / /
(DD/MM/YY)

**copy of your passport and visa is required with this application (if you have one*

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HIGHEST LEVEL OF EDUCATION ACHIEVED – LEGAL GUARDIAN 1

Name of Highest Qualification (e.g. schooling Year 12, Qualifications: e.g. Cert III, IV / , Diploma or Bachelor)
*attach Certified copies of completed qualifications

Name of Institution:

Completed Year:

Country/State:

Language of instruction:

Name of Institution:

Completed Year:

Country/State:

Language of instruction:

HIGHEST LEVEL OF EDUCATION ACHIEVED – LEGAL GUARDIAN 2

Name of Highest Qualification (e.g. schooling Year 12, Qualifications: ego Cert III, IV / , Diploma or Bachelor)
*attach Certified copies of completed qualifications

Name of Institution:

Completed Year:

Country/State:

Language of instruction:

Name of Institution:

Completed Year:

Country/State:

Language of instruction:

ENGLISH LANGUAGE

IELTS Score:

TOEFL Score:

AEAS:

Edutest:

Other:

Are you currently enrolled in an ELICOS/English language school?: Yes No

If Yes provide details:

COURSE SELECTION

Primary Years P – 6 (Boys and Girls): 0011303E – SANDRINGHAM CAMPUS

Date /s you wish to commence studies with Firbank Grammar: / / (DD/MM/YY)

Desired Year Level Entry:

*A non-refundable application fee of AUD\$200 only must be paid on lodgement of this application for enrolment.

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COURSE SELECTION

Primary Years Prep – 6 (Girls only): 005315G – TURNER HOUSE

Date /s you wish to commence studies with Firbank Grammar: / / (DD/MM/YY)

Desired Year Level Entry:

**A non-refundable application fee of AUD\$200 only must be paid on lodgement of this application for enrolment.*

COURSE SELECTION

Secondary Years 7 – 12 (Girls only): 005315G

Date /s you wish to commence studies with Firbank Grammar: / / (DD/MM/YY)

Desired Year Level Entry:

Accommodation (please select one)

Living with Parents in Australia

Boarding House

Homestay

Please note that we recommend either Familystay or SAS homestay providers

**A non-refundable application fee of AUD\$200 only must be paid on lodgement of this application for enrolment.*

HOW DID YOU FIRST LEARN ABOUT FIRBANK GRAMMAR SCHOOL T/A FIRBANK GRAMMAR?

You may tick more than one box.

Agent recommendation

Newspaper/magazine

Prospectus

Recommended by a friend/relative

Internet

Scholarship Applicant

Other:

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TO BE COMPLETED IF YOU ARE ALREADY STUDYING OR HAVE COMPLETED A PREVIOUS COURSE IN AUSTRALIA	
Are you currently enrolled with another CRICOS Provider?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, do you have a Letter of Release?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you require a Letter of Offer to be released from your current provider?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Why are you leaving your current course/provider?	
Do you owe fees to your previous provider?	<input type="checkbox"/> Yes <input type="checkbox"/> No
IF YES PROVIDE DETAILS	
Did you abide by the conditions of your student visa with your previous provider (attend class and progress in your course)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
IF NO PROVIDE DETAILS	
Have you had your previous course cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
IF YES PROVIDE DETAILS	
When did you complete your course with your previous provider in Australia? (Attach evidence E.G Certificate of completion)	
<i>Note: Firbank Grammar will not enrol a student wishing to transfer from another institution unless the student can provide evidence they have completed 6 calendar months of their first course & the current provider has provided a Release Letter or released the student in PRISMS. Firbank Grammar cannot enrol / issue a CoE until the previous provider releases the student in PRISMS.</i>	
STUDENTS MUST BE AWARE THEY CAN ONLY STUDY WITH A CRICOS REGISTERED PROVIDER WHILST ON A STUDENT VISA.	

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DECLARATION AND SIGNATURE

I understand that by signing this application form, I may be sent a Formal Letter/s of Offer/Written Agreement Contract from Firbank Grammar.

- *If* all of the admission requirements are met.
- I authorise Firbank Grammar to contact me by SMS, Email, WeChat or phone.
- I authorise Firbank Grammar to verify any information I have provided on this form.
- I give Firbank Grammar permission to obtain official records / confirm details from a previous educational institution attended by me listed on this form.
- I have read and understood all of the information on this form.
- I am aware of my obligation to advise of any changes to my child's contact details within 7 days including a change to my next of kin / emergency contact / phone number /address or email
- A Welfare Guardian will be appointed prior to commencement.
- I am aware of my obligation to pay outstanding fees and understand non-payment of fees can lead to cancellation of the course enrolment by Firbank Grammar.
- I am aware my child must abide by visa conditions throughout the enrolment period in Australia including maintaining attendance and course progress as per Firbank Grammar policies and procedures.
- I understand the application fee (AUD\$200) payable with the lodgement of this form is non-refundable and non-transferable.
- I understand living costs in Australia may be higher than my home country.
- I understand Tuition and Non-Tuition fees may change during the course.
- I have been provided with Pre-enrolment information including the Firbank Grammar International Student Handbook & marketing information containing: entry requirements for the course including English language, and academic requirements, work experience and course credit/RPL applicable; duration & holiday breaks, qualification/s on completion, modes of study and assessment methods; Firbank Grammar campus locations, general description of facilities, equipment, learning and library resources; details of any arrangements school has with any other organisations to provide the course; course related fees (Tuition and non-Tuition); the school Refund, Complaints and Appeals, Deferment, Suspension and Cancellation Policies; A description of the ESOS Framework including the ESOS Act 2000 (as amended) and the National Code 2018.
- I acknowledge and agree that the school may share personal information with the Australian Government and designated State and Commonwealth Regulators/authorities and, if relevant, the Department of Education and Training, Tuition Protection Service (where applicable) and their authorised auditors.
- I acknowledge and agree that the school may advise the Department of Home Affairs (DHA) and Agents about personal information, changes in the student enrolment and breach of any student visa conditions.
- I am aware I can obtain additional copies of the International Student Handbook, Policies, Procedures and Marketing Information from the school website:
<https://www.firbank.vic.edu.au>

Parent/Guardian/s Name:

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Parent/Guardian Signature:

Education Agent Name: _____ Education Agent Stamp

Date: / /
 (DD/MM/YY)

DOCUMENTS PROVIDED

- | |
|--|
| <input type="checkbox"/> Certified or Original Copy of Passport |
| <input type="checkbox"/> Certified copies of Previous School Reports |
| <input type="checkbox"/> Evidence of English Language level (AEAS) (Certified or Original) |
| <input type="checkbox"/> Copy of Immunisation Certificate (ELC – Year 6) |
| <input type="checkbox"/> Copy of visa (if applies) |
| <input type="checkbox"/> Copy of OSHC (if organised outside of Firbank Grammar School) |
| <input type="checkbox"/> Release letter (If applies) |

NOTE: Throughout this document 'your' is referring to the student and 'their' being 'your child'; you are the parent/legal guardian of the child.

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